



*How you speak is who you are.*

You will improve your speech, delivery skills, body language, and overall presence with customers and associates. You will learn to think on your feet, and present yourself professionally. This is an ideal class for sales people, as well as management. We all make presentations every day of our lives, and our performance as a presenter of information determines our success in business. This is a 2-day workshop.

Subjects include:

- ❑ Elements of a good presentation
- ❑ Open / Middle / Close
- ❑ Making persuasive presentations
- ❑ Using visuals
- ❑ Thinking on your feet
- ❑ Sessions are video taped, and you will receive one-on-one coaching on your presentation skills.

*Don't let your fear of speaking, or lack of presentation skills limit your career.*

By the end of this workshop you will:

1. Plan and organize an effective presentation
2. Control nervousness
3. Convey messages clearly
4. Be comfortable in both large and small group settings
5. Have great professional presence.

*This workshop is for anyone who is trying to improve his or her professional image.*